## **Engineering Scotland EGM**

# Wednesday 4th November 2014, 5.30 for 6pm IET Teacher Building, Glasgow

# Minutes (Draft)

Present: Iain White (President), Gill Gray (Vice President), Laurie Borthwick

David Fraser (Honorary Secretary), Andrew Gilchrist, Paul Goldfinch (Honorary Treasurer), Robin Lee, Patrick Farrell, Ronnie Hunter, Tom McBrearty, Jack McGowan, Geoff Crowley

Apologies: Lynn Dow (ICE)

Proxies in favour of either the President or the Hon Sec had been received from John Bryden, Alan Sharp, Jim Mather, Suzanne Flynn, John MacDougall, Bob Garrow, and Lynn Dow.

#### 1. Minutes of Previous AGM

The minutes of the AGM held on Wednesday 7th May 2014 were presented for information (formal approval to be at the AGM in November 2015). The President (in the Chair) invited comments on these minutes. None was made.

## 2. President's Report

The President reported that Engineering Scotland was entering a new phase and intending to take the step of seeking to become a charity.

The website has been updated considerably. (Thanks noted to the Hon. Sec.)

The Road Ahead Lecture 2014 featuring Sir Tom Devine had been the biggest and most successful event to date. The Practical Lecture featuring Scottish Water had also been a great success.

The President thanked all committee members for their work.

#### 3. Vice President's Report

The Vice President reported on the Autumn Lecture on BIM which had recently taken place—an event for the first time at University of Glasgow, hosted by Prof. John Marsh, Head of the School of Engineering, and attended also by Prof. Neal Juster, Vice Principal, representing the Principal.

The President thanked the Vice President, Lynn Dow and the Hon. Sec for their work on this event.

Pat Farrell offered thanks to the Committee on behalf of the guests for all these events.

#### 4. Secretary's Report

The Secretary reported that Engineering Scotland now had a well-established system for promoting its own events using Eventbrite and Mailchimp and also that the website is fully available for the uploading of member societies' events.

## 5. Treasurer's Report

The Treasurer noted that the Accounts are now presented in a format to comply with charity regulations, and also that the requirement for funds is relatively small—in the region of £1-2k per annum.

The Treasurer noted that Engineering Scotland is in the position of a routinely continuing enterprise.

The accounts were received and adopted by the meeting, proposed by the Treasurer and seconded by the Hon. Sec.

The Treasurer expressed thanks to Tim West for acting as Independent Examiner.

## 6. Appointment of Examiner of the Accounts

Tim West had indicated his willingness to continue to serve as Independent Examiner to the Accounts. That he be so appointed was proposed by the President and seconded by Tom McBrearty. There were no objections and Tim West was duly appointed.

## 7. Adoption of Constitution

The President asked the meeting to permit the Committee to make such minor changes to the Constitution as were required to give effect to the EGM's decisions and to finalise the Constitution accordingly without further recourse to general meeting. This was agreed.

The following changes to the Constitution were proposed and agreed:

- 4(i) Change "licensed" to "licensed" i.e. capital "I" to lower case "I".
- 6(c) Change font colour of "I" from red to black.
- 7(a)(iv) Change "due notice" to "notice of at least two weeks having been given to the Honorary Secretary," (note concluding comma).
- 7(b) Change "weeks" to "weeks" i.e. insert apostrophe.
- 12. Change "Subject to due notice having been given" to "Subject to notice of at least six weeks having been given to the Honorary Secretary".

Subject to these minor changes being made, it was proposed by the Treasurer and seconded by Ronnie Hunter that the new Constitution be adopted. This was supported unanimously and the President declared that Engineering Scotland had a new Constitution which would come into effect from the end of the day of the meeting. The meeting extended its profuse thanks to the Treasurer for his work on the Constitution.

The Constitution adopted, the Treasurer covered three additional points:

- 1. In relation to approaching the Office of the Scottish Charity Regulator (OSCR), it was his personal view that operating as a charity was the correct approach for an engineering institution.
- 2. Concerning committee members and office bearers, lots need to be drawn to determine which currently appointed individuals need to stand down, and if they wish, seek re-election at the forthcoming annual meetings in fulfilment of the terms of the new Constitution. The Treasurer asked that the meeting empower the Committee to decide this matter at a later date. This was agreed.
- 3. The Treasurer asked for it to be recorded that corporate membership subscription is currently set at £50 per annum and individual membership at £0 per annum.

### 8. Date of Next General Meeting

It was confirmed that the date of the next AGM is Wednesday 7th October 2015 at the Teacher Building.

The President closed the meeting.

Thanks to the IET for hosting this EGM.